

BURRTON UNIFIED SCHOOL DISTRICT NO. 369

Burrton, Kansas

July Board Meeting
July 12, 2021
USD 369 Library

The July meeting of the board of education was called to order by Karl Matlack, named as temporary chairperson, at 7:01 pm on Monday, July 12, 2021 in the USD 369 Library with the following present: Anthony Schmitt, Mark Young, Angela Penner, J. Manuel Hernandez, William Klein, Joan Simoneau - Superintendent, & Sara Durner - Board Clerk

Board members absent were: Aaron Hurst

Visitors were Casey Jacob - Harvey County Independent

Karl Matlack moved that the agenda be approved as presented. Anthony Schmitt seconded the motion, which carried 6-0.

Angela Penner nominated Karl Matlack as board president for the 2021-2022 fiscal year. Mark Young seconded the motion, which carried 6-0. Karl Matlack accepted the position as president.

Anthony Schmitt nominated J. Manuel Hernandez as board vice president for the 2021-2022 fiscal year. William Klein seconded the motion, which carried 6-0. J. Manuel Hernandez accepted the position of vice president.

Karl Matlack moved that the consent agenda be approved as follows: pledged securities report and Recreation Commission Board resignation of Roger O'Neal. Anthony Schmitt seconded the motion, which carried 6-0.

The Special Education report was given by Joan Simoneau.

The Recreation Commission report was given by Roger O'Neal.

Superintendent Joan Simoneau gave the Superintendent's report to the board.

Karl Matlack moved that the following appointments be approved:

1. Truancy Reporting Officer, Expulsion Hearing Officer, Board's Agent (pertaining to federal programs, food service, purchasing, cooperative, service center, food service hearing official, and district hearing official), Federal Program Compliance Officer - Joan Simoneau
2. Truancy Reporting Officer, Activity Fund Authorization, Assistant Deputy Clerk - Tyler Hoopes
3. Board Clerk, Health Insurance Representative, KPERS Representative, Food Service Representative, Custodian of Records - Sara Durner
4. Board Treasurer, Health Insurance Representative, KPERS Representative, Freedom of Information Officer - Tammy Unruh
5. Truancy Reporting Officer, Coordinator for Homeless Children - Jordan Elliott

6. Deputy Clerk, Food Service Determining Official - Leslie Campbell
 7. Food Service Determining Official - Raenita Unruh
- J. Manuel Hernandez seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve to adopt a 1,116 hour calendar for the 2021-2022 school year. J. Manuel Hernandez seconded the motion, which carried 6-0.

Anthony Schmitt moved that the board approve the destruction of accounting records for the fiscal year 2015-16. Student records including Driver's Education and permanent records and will not be destroyed. J. Manuel Hernandez seconded the motion, which carried 6-0.

Anthony Schmitt resolved that the regular meeting of the Board of USD No. 369 for the 2021-2022 fiscal year be held on the dates listed below:

- Monday, July 12, 2021
- Monday, August 9, 2021
- Monday, September 13, 2021
- Monday, October 11, 2021
- Monday, November 15, 2021
- Monday, December 13, 2021
- Monday, January 10, 2022
- Monday, February 14, 2022
- Tuesday, March 8, 2022
- Monday, April 11, 2022
- Monday, May 9, 2022
- Monday, June 13, 2022
- Monday, June 27, 2022

and that the regular meeting time will be 7:00 p.m. and the place will be in the USD 369 Library. The board reserves the right to adjourn any regular meeting to another time and place. J. Manuel Hernandez seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board approve the State Bank of Burrton as our official depository for 2021-2022. Mark Young seconded the motion, which carried 6-0.

Karl Matlack moved that the board approve the appointment for Mark Young to serve as a contact person for KASB governmental Relations Network for 2021-2022. Anthony Schmitt seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board approve the appointment of Maranda Matlack to serve on the Recreation Commission until June 30, 2024. Angela Penner seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board approve for USD 369 to participate in Title Services and SRSA (formerly known as REAP) programs for 2021-2022. Karl Matlack seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board approve the following resolution waiving generally accepted principals for 2021-2022.

"WHEREAS, the Unified School District No. 369, Burrton, Kansas, has determined that the financial statements and financial reports for the year ending June 30, 2022 to be prepared

in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Board of Education or the members of the general public of the Unified School District No. 369, and

WHEREAS, there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2022.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of Unified School District No. 369, Burrton, Kansas, in regular meeting duly assembled this 8th day of July 2019, that the Board of Education requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the Unified School District No. 369 for the year ending June 30, 2022.

BE IT FURTHER RESOLVED that the Board of Education shall cause the financial statements and financial reports of the Unified School District No. 369 to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this state.”

Anthony Schmitt seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board approve the mileage reimbursement at \$.56 p/mile for 2021-2022. Anthony Schmitt seconded the motion, which carried 6-0.

Karl Matlack moved that the board approve the Harvey County Independent also known as the Harvey County Now as USD 369’s official newspaper for 2021-2022. Angela Penner seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board approve the following resolution for 2021-2022. “That the clerk be authorized to pay certain bills which are due at a date that either a discount for payment by a certain date can be taken advantage of or a penalty assessed by a certain date can be avoided when such dates are prior to a meeting of the Board, and that bills paid in this manner will be listed and presented to the Board for approval at the next regularly scheduled meeting.”

Mark Young seconded the motion, which carried 6-0.

Karl Matlack moved that the board approve to authorize the limits of the petty cash funds to be \$1,500 in the district office as authorized by K.S.A. 72-8208 for 2021-2022. William Klein seconded the motion, which carried 6-0.

J. Manuel Hernandez moved that the board approve the substitute teacher pay at \$100.00/day for 4.01+ hours per day and \$50/day for 4 hours and under a day; after ten consecutive days in the same position, the rate will increase to 1/182 of the base salary, retroactive to the beginning of the consecutive service for 2021-2022. Karl Matlack seconded the motion, which carried 6-0.

The Board discussed the following

- A. Reopening Plan
- B. Adult Meal Pricing
- C. Transportation
- D. Draft Budget/Revenue Neutral Rate

J. Manuel Hernandez moved to approve the bills for payment as presented. Anthony Schmitt seconded the motion, which carried 6-0.

Karl Matlack moved to approve the hiring of Tyler Hoopes in the position of Assistant HS Football Coach. Mark Young seconded the motion, which carried 6-0.

J. Manuel Hernandez moved to increase the adult meal pricing to \$2.50 for breakfast and \$4 for lunch. William Klein seconded the motion, which carried 6-0.

Karl Matlack moved to approve the Revenue Neutral Rates as presented. J. Manuel Hernandez seconded the motion, which carried 6-0.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Sara Durner
Board Clerk